



CEDAR RIDGE BAND

HANDBOOK

I.	GENERAL INFORMATION	
	Who To Contact & Communication Protocol.....	4
	Music Education In Our Schools.....	5
	The Cedar Ridge High School Band Program.....	5
II.	ACADEMICS	
	Course Expectations.....	6
	Courses.....	7
	Marching Band.....	8
	Grading Policy.....	9
	Academic Eligibility	9
III.	MEMBER RESPONSIBILITIES	
	Supplies and Accessories	10
	Use of School-Owned Instruments	11
	Uniforms	11
	Individual Competitions	12
	Applied Private Instruction	13
IV.	POLICIES AND GUIDELINES	
	Band Classroom Rules	14
	Attendance Policy	14
	Tardy Policy	15
	Discipline Policy.....	15
	Trip and Travel Policy	15
V.	LEADERSHIP AND AWARD CRITERIA	
	Student Leadership.....	16
	Letter Jackets	17
VI.	FINANCIAL INFORMATION	
	Trip Account Information.....	18
VII.	BAND BOOSTER ORGANIZATION	19
VIII.	RRISD EXTRACURRICULAR CODE OF CONDUCT.....	20
IX.	POLICY AGREEMENT.....	23

Foreword

Welcome to the Cedar Ridge Band Program! This handbook is intended to guide all students and parents through their participation and experience in the Cedar Ridge High School Band: what to do, what to expect, what to look forward to and what you must do to be a successful and a contributing member of the Cedar Ridge Band. As a member of the band, students can look forward to a positive, rewarding, exciting and hard-working experience of a lifetime. Nothing can compare to the rewards of a successful high school career.

“Being in band” is a shared musical experience and it creates a unique peer bond that cannot be duplicated by any other experience in the high school setting. You will find that being a member of the Cedar Ridge High School Band will aid in developing your character, academics, musicianship, and peer relationships in ways that you will benefit from for a lifetime.

“Being a Band Parent” is a partnership with the band program and a connection with other parents to help support band activities. Active band parent participation in supporting band activities is vital to the success of the program. All parents are expected to partner with the band program in support of their child and the organization as a whole. A parent’s presence, time, efforts, and financial support help our program provide students with the experience of a lifetime as a member of the Cedar Ridge High School Band.

**Please read this handbook carefully and return the appropriate forms as requested.*

Every question may not be answered by this handbook. Please communicate with your student’s band director or Mr. Peterson (johnt_peterson@roundrockisd.org), if you have questions.

Welcome to the Raider Band!

WHO TO CONTACT

The following is a list of the Cedar Ridge Band staff and their general responsibilities. The most appropriate form of communication with the staff is through email.

Mr. John Peterson – Director of Bands

john_t.peterson@roundrockisd.org

- Overall Cedar Ridge Band Program Questions
- Wind Ensemble
- Full Orchestra
- Student Accounting/Fundraising
- All Calendar Issues/Event Times and Dates

Mr. Rick Rodriguez – Associate Band Director

rick_rodriguez@roundrockisd.org

- Percussion
- Jazz Band
- Letter Jackets

Ms. Arminda Velasquez – Assistant Band Director

arminda_velasquez@roundrockisd.org

- Private Lessons
- Attendance

Mr. Greg Horner

- Lockers
- Inventory and School Owned Instruments

Ms. Heather Lamantia – Colorguard Instructor

heather_lamantia@roundrockisd.org

- All Color Guard Program Issues (except financial)

Communication Protocol

- Directors will provide weekly updates to keep students and parents informed about upcoming events
- Directors will strive to answer email communication by the end of the next business day of which the email was received
 - Emails sent on Friday will be answered by end-of-day following Monday
- In-Person meetings must be made and scheduled at least 24 hours in advance

MUSIC EDUCATION IN OUR SCHOOLS

The function of music education in the curriculum is to cultivate the total development of the student. Humans must feel as well as think, and create as well as discover. As educators we must cultivate in the student sensitivity to the world of sound, form, color, emotions, and spiritual involvement, just as intellectually we must make him aware of language, symbols, and other tools of thought.

It is the responsibility of the music education program to bring to every student the understanding and realization of his or her full potential. A student will discover this potential through awareness of self-expression and emotional well being, and by using skills as aids to musical expressions.

It is also the responsibility of the music education program to bring to every student experience in citizenship through self-discipline, courtesy, cooperation, time-management, and punctuality.

Increased pressure for scholastic excellence and individual accomplishment increases the need for music education in the curriculum. Music is based on a mathematical system of symbols that are applied in a subjective manner through logic and creativity. Musical training cultivates skills in discipline, home study, cooperation and group dynamics using perfection as the standard. Therefore the prime objective of music in education is to develop musically sensitive, intelligent adults who fully appreciate the significant contribution that music and the skills in citizenship that accompany musical training can make to the individual and ultimately to the community.

THE CEDAR RIDGE HIGH SCHOOL BAND PROGRAM

The Cedar Ridge Band Program provides excellence in fine arts education through its curriculum, which emphasizes individual performance, chamber music participation, concert contests, contemporary, corps style marching, and performance in some of the finest facilities in the country. The instrumental music curriculum offers courses in band, jazz, and orchestra. All of these courses are full year courses and students are expected to actively participate in the full year of the course in order to master the Texas Essential Knowledge and Skills for Music and advance through the Cedar Ridge Band Program.

COURSE EXPECTATIONS

Band is both an academic course and an extra-curricular activity. Some of the most important academic topics are:

- Tone production
- Rhythmic recognition
- Control of pulse
- Music theoretical skills (both in instrumental performance and written skills)
- Music history
- Social and cultural relevance of music performed

One of the more difficult areas in which to achieve success in our course is related to performance on an instrument. While the Band Department strives to instill the importance of mastering individual skills that are consistent with the student's band level, we understand there are times when adjustments need to be made to accommodate individual concerns. Students and parents should communicate to the directors any physical, emotional, or calendar concerns that could adversely affect the student's progress. When students and parents communicate their concerns to our staff in a timely manner, we will help find an equitable solution to the problem.

10 Ways to Succeed Academically in Band:

1. Develop good listening skills in class and follow classroom procedures.
2. Ask for help from a teacher and/or older students.
3. Develop consistent times after school hours and during the week to do band homework (practice).
4. Take all tests on the first day they are administered.
5. If necessary, attempt to replay non-mastered skills until mastered.
6. Do not wait until the last day to re-play material.
7. Apply practice techniques taught in the classroom during private practice.
8. Let the Band Director know of any special concerns that could adversely affect your performance.
9. Set your own performance goals for mastery of instrumental performance techniques.
10. Take advantage of after-school re-teaching sessions or extra-credit situations that can lead to earning additional academic credit during the six weeks period.

COURSES

All members of the Cedar Ridge Band Program are assigned by audition to one of several ability-level concert bands that meet as an academic class. Initial placement in one of the bands will occur no later than late May prior to the end of the school year. For the second semester, every student will go through an audition process to determine the concert band in which he/she will be placed. There are six band classes that the students will be placed in each semester: Wind Ensemble, Wind Symphony, Symphonic Band, Concert Band, Jazz Band and Color Guard. Members of all classes, except the Jazz Band, are required to participate in the Cedar Ridge Marching Band.

Wind Ensemble, Wind Symphony, Symphonic Band, and Concert Band:

These four bands combined form the Marching Band during the fall semester, but meet at different times during the school day. Placement in each is determined by playing ability and developmental level. After marching season, students usually have one or two after-school or morning rehearsals each week. The concert bands do most of the same activities the middle school bands do during the spring semester, however, the high school students travel more and occasionally have an overnight trip.

Color Guard:

The Color Guard is part of the Cedar Ridge Band Program and does all the same activities as the marching band. There are no exemptions from participating in the marching band. Following marching season, students will begin preparation for the Winter Guard season. In the spring semester, the Winter Guard rehearses, performs, and competes at events much like the concert bands. Membership is open to anyone that qualifies after screening by the Cedar Ridge Band Staff. No experience is necessary to become a member of the Color Guard.

Percussion:

In the Fall semester, the percussion program is placed in one class period. In December, all percussion students will audition for a concert band placement in the spring semester.

MARCHING BAND

General Requirements and Expectations:

All students who are in the Wind Ensemble, Wind Symphony, Concert Band I, Concert Band II, Percussion, and Color Guard at Cedar Ridge High School are members of the marching band and are required to be at all after school rehearsals. The typical weekly marching band rehearsal schedule for the fall semester is as follows*:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7:30-8:45am Brass and Woodwinds	5:00p - 8:00p Full Band (ALL)	5:00p - 7:00p Colorguard	5:00p - 8:00p Full Band (ALL)	7:30-8:45am Full Band (ALL) Football Game (all afternoon)	Rehearsal or Marching Contest

*additional weekly percussion-only sectional To Be Determined

As true Raider supporters and fans, we always hope that the marching band can support our football team at playoff football games. We also compete on several Saturdays in October and early November. Our marching band rehearsal, game and competitive performance schedule are comparative to the majority of other highly competitive band programs in our area and around the country. It is very intense but also very fun and rewarding.

Permanent Marching Spots:

The competitive marching program the Cedar Ridge Band presents each year is designed especially for this band and for the particular year. We want each student to have their own permanent spot within the competition show, but no pass-no play and injuries or sickness require us to keep a certain amount of students in "reserve" so that all positions can ultimately be filled.

Marching spots are awarded based on playing ability, academic eligibility, and marching technique/physical ability. Marching spots, much like athletics, are competitive and can be taken away if it is determined another student is performing at a higher level.

Please keep in mind the following things for students who do not hold permanent marching spots:

- They are still members of the Cedar Ridge Band.
- They will be in uniform and perform with us in the stands at all football games.
- They will be on the field with the Cedar Ridge Band for the drill team selection and/or as part of the "Alternate Drill" during half-time of the first several football games.
- They will be integrated in some part of the competition show as either technical crew, sound crew or other type of performer.
- They will travel with us and be a uniformed member at all competitions

7 Ways to Have a Healthy Marching Band Experience:

1. Wear a hat.
2. Wear a white or gray-based shirt.
3. Wear sunglasses.
4. Use sunscreen.
5. Wear well fitting, low cut sneakers with arch supports, tied laces and socks.
6. Drink plenty of water each morning and all day long. When you get home, drink lots of non-carbonated, caffeine-free fluids. Supplement this with bananas, oranges, and salty snacks.
7. Bring your own water jug filled with ice and water everyday. Other beverages damage the instruments. Do not share your water jug with other students.

GRADING POLICY

In determining the band grade each six-weeks grading period, two areas comprise the average:

1. Performance Grades – includes class assignments, section rehearsal assignments, six weeks objectives, chair tests, quizzes and pass-offs of performance music.
2. Participation Grades – includes having music, instrument, and pencil at all rehearsals, correct marking of music, care and maintenance of instruments; punctuality to rehearsals and performances, attendance at rehearsals and curricular performances, instruments taken home every day.

Typical Six-Weeks Grading (may change):

Performance.....30% of Six-Weeks Grade
Participation.....70% of Six-Weeks Grade

Each class day, a member's daily grade is determined by his/her class participation. Students are expected to have a working instrument, music and class materials for all classes. Occasionally students will be asked to do a written assignment that will be used as a single or double daily grade. Grading percentages may also be contingent upon campus guidelines.

ACADEMIC ELIGIBILITY

Eligibility During Marching Band:

Most of the activities associated with Marching Band are extracurricular including football games and contests. In order to be eligible per by the Cedar Ridge high School, Round Rock Independent School District, University Interscholastic League and Texas Education Agency requirements, students must **PASS ALL "ON-LEVEL" CLASSES WITHIN EACH SIX-WEEK GRADING PERIOD**. Students who become ineligible after a six-week grading period may regain eligibility after a three-week period and after each subsequent three-week period in which a grade of 70 or higher is earned in all courses.

It is strongly recommended that parents and students stay in close communication with their teachers during every six-week period.

Eligibility During Concert Band:

Most of the work that our students do outside of marching band is curricular and not subject to academic eligibility. Free concerts, section rehearsals, concert rehearsals and private lessons are all considered curricular.

Events that are considered extra-curricular include:

- Any event with paid admission.
- Any event that is considered inter-school competition.

Should a band student become ineligible for extra-curricular functions, he/she will still be eligible for curricular functions. Ineligible students will be given alternate assignments during contest preparation time.

Eligibility & Remaining in Band:

It is important for all students to maintain eligibility for the good of the entire band program. A student's peers must rely on their teammate to be at rehearsals, performances, and contests. Directors must be able to count on, and plan for, students to be able to participate in all events.

As such, if a student is ineligible for two consecutive UIL performances, a parent meeting will be held and determination will be made if the student should continue in the band program, or in what capacity the student will participate, moving forward.

SUPPLIES AND ACCESSORIES

Every student will be responsible for purchasing, re-supplying and possessing instrument supplies and equipment necessary for maintaining a quality and functioning instrument.

Every band student should also own a functioning metronome.

It is strongly encouraged that students own an individual tuner that has a microphone attachment or a tuner that picks up individual vibrations such as a "Snark".

USE OF SCHOOL-OWNED INSTRUMENTS

A limited number of the more expensive instruments are owned by the Round Rock Independent School District for the purpose of balancing the instrumentation district-wide and maintaining performing bands at every level. There is a yearly instrument use fee of \$50 for each student playing a school-owned instrument (including percussion). This fee will cover normal maintenance and minor repairs. All other accidental damage other than normal wear and tear on all instruments will be completed at the parent's expense.

If, in the opinion of Round Rock Independent School District director, a school-owned instrument is not being properly maintained or cared for at any time during the school year, it is the director's prerogative to remove the instrument from the student's care.

UNIFORMS

All band students will be fitted for and issued a marching band and concert band uniform at the beginning of each school year. The following regulations apply to Cedar Ridge Band uniforms:

- All uniforms will be fitted by parent volunteers within the uniform room.
- Any alteration done to marching uniforms must be done only by parent volunteers within the uniform room.
- Marching uniforms will be checked out and turned in before and after each function and are stored within the uniform room. The uniforms will not be kept at the student's home.
- Any loss of or damage to any parts of any uniform other than normal wear and tear will be the responsibility of the individual student.
- Food and drink other than water should never be consumed while in uniform. Certain exceptions will be made only by the directors.

- Students are required to only wear spandex-material type shorts under marching uniform pants so as not to cause permanent damage.
- Students will show appropriate care for each uniform. In addition, it is expected that all students remain either in full (or accepted partial) uniform, or no uniform at all whenever in a public setting.

Marching Uniforms:

The uniforms of the Cedar Ridge Band are worn at most outdoor functions unless weather prohibits. In addition, each student will need the following items to complete the uniform (costs of items purchased during registration are noted in the Registration Section of this handbook):

- Marching shoes – order through registration
- Two (2) marching band show shirts – order through registration
- Marching band gloves (except percussion) – order through registration
- Black socks – ankles must be completely covered
- Spandex-type shorts – only acceptable item to be worn underneath uniform pants

Concert Uniforms:

Each student is assigned a concert dress, or tux jacket, pants, white shirt, cummerbund and bow tie. These uniforms are stored at home and are the student's responsibility until the last concert. To finish their uniforms the boys need black dress socks and black dress shoes and the girls need black hose and black dress shoes with a 1" or lower heel.

Each student is responsible for having their concert outfit temporarily hemmed 2 inches off the floor while wearing their shoes using black thread and a hand sewn blind hem stitch. Google blind stitch hem by hand for instructions. When pressing the concert uniforms, use a pressing cloth or handkerchief to avoid creating shiny spots on the uniform. Questions, email us at uniforms@chrsraiderband.org

These garments belong to RRISD, do not label the uniform with the student's name. Do not make the hems permanent by cutting or adding material to the uniform before hemming. Do not use tape, fabric glue, stitch witchery, heat n' bond etc. or use a sewing machine to hem. The hems must be easy to remove to accommodate student heights each year.

INDIVIDUAL COMPETITIONS

The ultimate goal of our program is the development of the individual musician to the limits of his/her potential. To assist in reaching this goal, we strongly recommend participation in the individual competitions and festivals offered during the year.

Please note that students will be responsible for all entry fees for individual contests. These amounts will be announced to students in November of each year.

High School All-Region Band tryouts involve the finest students from schools in our region and are the first steps in advancing to the All-State Band and Orchestra. All students in grades 9-12 may participate if academically eligible. The music is announced in August and the tryouts are in December. Students must check their calendars carefully and make a complete commitment to both the tryouts and the performance before entering. All members of Symphonic Band and 10th-12th graders in the Concert Band are required to audition.

The Small Ensemble Contest is held in February and Solo Contest is held in either March or May and results in non-competitive ratings and medals. Each student is required to perform with an accompanist which the directors acquire and the student will pay for. All students are required to participate in both events.

The Concerto Contest is held by the Cedar Ridge-Area Bands in March and April of each year. It consists of a preliminary round and the Finals Concert which is a formal concert held each April. All students who make a 1st division at the Solo Contest are eligible to participate.

Students must play a new solo each year for the Concerto Contest. Students may not perform a solo they have rehearsed and/or practiced a previous school year.

PRIVATE LESSONS

Since the opening of Cedar Ridge High School in 2010 the band program has offered private instruction from the finest graduate and professional musicians in the Austin area. Lessons may be taken during band class or after school hours.

The private lesson instructor will assist students with the preparation of All-Region, All-Area and All-State tryouts; for participation in Solo and Ensemble Contest; and occasionally with parts of the band performance music. Teachers will include an organized lesson plan of fundamentals that will need to be practiced consistently in order to receive the greatest benefits from private instruction.

Parents should become informed about the lesson content, expectations of the teacher and their student's rate of progress. Parents should not hesitate to contact the band staff with questions about lessons or private teachers.

Please note that private instruction is offered as enrichment, NOT remedial instruction. It is encouraged for the complete development of each student's potential as a performing musician. Students' placement in band and their band grades are not judged by participation in private lessons.

Partial financial scholarships can be obtained for private music instruction. Please notify Arminda Velasquez for lesson scholarship eligibility requirements and questions.

To be properly enrolled in the private lesson program, you must have a completed application turned in at the beginning of each school year.

BAND EXPECTATIONS

It is expected that these guidelines are adhered to on a daily basis. Following these guidelines will ensure an excellent grade in band.

BE ON TIME

Attend all rehearsals with a positive, disciplined approach.

Attend all games and competitions.

Retain and maintain all distributed materials (music, uniforms, etc.).

Perform all music and visual challenges to the absolute best of your ability.

Communicate participation conflicts with the Band Staff prior to conflict and in a timely manner.

Demonstrate appropriate social behavior to ALL adults and peers. ALWAYS!

Pursue self and group improvement in every opportunity.

Pass all classes.

ATTENDANCE POLICY

During marching season, the first unexcused absence from a rehearsal or performance will result in the student and parent being notified. A second unexcused absence will be grounds for dismissal from the group. Unexcused absences will also factor in to the gradebook.

Excused absences are accepted only in the event of illness, family emergency, or extraordinary events (wedding, funeral or religious ceremony).

All absence must be reported, by a parent (not the student), to Ms. Velasquez, via email.

Work schedule and other activities must not interfere with the rehearsal and performance schedule that you are given at the beginning of each school year.

Students who enroll in other activities such as athletics, choir, drama, etc. need to plan ahead to avoid conflicts that cannot be resolved.

Ask to receive a complete semester calendar from all your activities so that you can have the maximum amount of time to work out potential schedule conflicts. The band directors will work together with the other teachers, coaches and directors of various activities to give each student the opportunity to be part of other groups. However, other groups, organizations or businesses that may change schedules or make demands of students on short notice will not be allowed to interfere with long-scheduled rehearsals or performances of the band.

SPONSORED activities, teams, organizations or jobs must not conflict in any way with the practice/performance schedule of the band. ALL DOCTOR/DENTIST APPOINTMENTS MUST BE MADE ON WEDNESDAYS FOR WINDS AND PERCUSSION.

The band is dependent on ALL its members. Unlike most other classes where individuals are accountable only for their own success or failure, band students' success is, in large part, dependent on the full participation of all those who have made the commitment. The above attendance policies will affect the students' grades and opportunity to continue to participate.

TARDY POLICY

All students are expected to be in the Music Building at the tardy bell and in their appropriate assigned ensemble room and seat two minutes following the tardy bell. Failure to comply will result in school disciplinary consequences.

Excessive tardies from rehearsals (both marching and concert) can result in movement to another band or removal from the program.

DISCIPLINE POLICY

Discipline is a quality that must come from the individual, therefore, each student is responsible for his/her own actions as a member of the Cedar Ridge Band.

Any student who shows an inability to work effectively in the program may be reassigned to another class, and/or removed from the band/colorguard program, at the discretion of the Cedar Ridge Band Staff. Examples of consideration for reassignment/removal include, but are not limited to: insubordination, unwillingness to work toward team goals, unexcused absences, inappropriate behavior and/or demeanor toward staff or other students, etc.

As a school group, the band is governed by Cedar Ridge High School and the Round Rock Independent School District School Board policies any time we are together for

any band function whether it involves all students or only one. The Policy Agreement you sign at the end of this handbook in conjunction with the Travel Policy you sign at Band Registration will be in effect throughout the year for all trips and activities related to the band. Any student who violates school rules while with the Cedar Ridge Band will be subject to school disciplinary procedures. In addition, those students will be subject to dismissal and will not be permitted to perform or travel with the Cedar Ridge Band.

TRIP AND TRAVEL POLICY

The Cedar Ridge Band travels on many occasions, whether to football games or contests. On band trips, all band members must ride to and from the destination on the designated bus. Students may not change buses without prior permission from a band director. It is imperative that proper conduct is maintained before, during and after each trip. The bus riding rules are as follows:

- Observe the same conduct as in the classroom.
- Follow all instructions and show the proper respect to all adult supervisors, chaperones and bus drivers. Failure to do will result in school-administered discipline procedures.
- Remain seated whenever the bus is in motion. Do not move from your seat unless instructed to do so.
- Do not put anything out the windows.
- Be silent any time attendance is being taken or instructions are given.
- Cursing or other major behavioral problems will not be tolerated and may result in removal from the marching band or being placed in a non-performing band.

STUDENT LEADERSHIP

Band is not a club. However, student leaders are elected and selected by tryout to fill certain roles necessary for the success of the band program.

President

Manage and influence the spirit of the Cedar Ridge Band
Plan and manage Band Olympics and any other social events for the band.
Manage Band Buddy System
*Reports to Band Staff

Drum Major

Manage and influence the spirit of the Cedar Ridge Band
Manage the “workings” of the band (mini band director)
Record attendance of all band members.
Lead in cleaning/teaching marching technique, drill, and choreography during visual rehearsals (indoor/outdoor).
Lead in cleaning/teaching wind music while during music rehearsals (indoor/outdoor).

*Reports to Band Staff

Field Tech (by visual audition)

Lead in cleaning/teaching marching technique, drill, and choreography during visual rehearsals (indoor/outdoor).

Assist with physical warm up on competition days (in the lot).

*Reports to Drum Majors

Music Tech (by musical audition)

Lead in cleaning/teaching wind music while during music rehearsals (indoor/outdoor).

Assist with music warm up on competition days (in the lot).

*Reports to Drum Majors

Librarians

Responsible for distributing all music, drill sheets, flip folders, and lyres.

Responsible for collecting student paperwork.

Responsible for library upkeep. (Organize and maintain cleanliness)

*Reports to Drum Majors

Quartermasters

Maintain an inventory of equipment necessary for rehearsals.

Ensure safe, orderly, and operational rehearsal facilities.

Set-up and tear down all rehearsals. This includes equipment (A/V), chairs, stands, etc.

Collect and organize lost items.

*Reports to Band Staff

Band Buddies

Junior and Senior students selected by the Band Staff to help influence the edification and experience of an incoming Freshman in the Cedar Ridge Band. Duties will include:

- Daily Interaction (from "Hello, how's your day?" to "Want to eat lunch with us?").
- Constant communication regarding rehearsals, competitions, events, and uniforms.
- Help with academic and musical struggles.
- Provide a welcome gift upon the first day of camp (May 13th and July 24th) and on their birthday.
- Provide a celebratory gift for the first football game/competition.

All student leaders must fulfill the following requirements to remain in their positions:

- Adhere to all Band Expectations
- Attend the Leadership Retreat and the Leadership Workshop.
- Tryout for All-Region Band.
- Attend all practices, meetings, and events that pertain to your group.
- Provide leadership through example; promote the highest expectations for band members; show a zero tolerance for negative behavior; promote members passing of music and fundamentals to earn academic credit and a marching spot.

- Avoid any disciplinary referrals in any class.
- Remain academically eligible throughout the year.

LETTER JACKETS

Any Band Student may purchase a letter jacket at the end of their Sophomore academic year if they have completed two years of UIL participation with the band and are scheduled to CONTINUE in band.

Freshman Band Students may buy a letter jacket at the end of their freshman year if they have met the following requirements:

1. Make and Participate in the TMEA Region 26 All-Region Band
2. Receive a First Division on a Class 1 solo at the UIL Solo and Ensemble Contest or Receive a First Division on a Class 1 solo or a director approved non-UIL solo at the Cedar Ridge High School Band Solo Competition.

Letter Jackets will be sized and ordered in the last 6 weeks of the Spring Semester

STUDENT ACTIVITY ACCOUNT INFORMATION

Band fees for the Cedar Ridge Band are necessary funds for the everyday function and overall activity of the Cedar Ridge Band. These fees change depending upon the year and individual student needs. In an effort to offset these fees, the Cedar Ridge Band Staff and Boosters organize fundraisers. Some fundraisers are done by the individual student or student's family, and profits are deposited into the individual's "activity account" at Cedar Ridge High School. The accounts are updated and invoices are distributed at regular intervals during the year. All participation in fundraising is optional. Parents may pay band fees directly into their student's activity account.

What is a Student Activity Account? Band fees deposited and fundraising money earned by the student that cover expenses such as band travel, materials, and consultants/clinicians.

Why do we need a Student Activity Account? The Cedar Ridge Band travels to contests and other fine arts events outside the immediate area. Such travel is not included in the school district's budget. Student participation is primarily funded through student Band Fees. In addition, the district does not provide enough money per student to cover the cost of resources needed to remain competitive.

How much are Band Fees? The yearly Band Fees will be determined by May of each school year to take effect the following school year. Payments on "bank days" are expected. In addition, various fees and charges may change unavoidably, resulting in increases or even decreases in band fees. Notice of any changes will be immediately passed on to students and parents.

How are the Band Fees handled? At registration, a down payment will be made for each student. Band Directors will keep up to date, accurate, and detailed records of student activity accounts for any parent or student of said account to view at any time.

Are Band Fees required? Yes! Students whose activity accounts are not current will not be able to participate in any activity covered by the activity account. This is not to exclude students, but to avoid amassing debt. This does not mean the trips and other band events are optional. Attendance of all official band events is required and part of students' academic standing. Permission to miss an event is handled in advance only on a case-by-case basis.

Who determines the yearly amount of Band Fees? The band directors work with the Band Booster Executive Board to determine what events the band program will participate in and the least costly method for all students to participate in the band program for the school year.

What methods are available to raise money for our student's Band Fees? There will be several individual and band booster fundraiser opportunities throughout the school year. Any deposit of money should be placed in an envelope with the student's name, amount and item in the band safe which is located outside of Mr. Loyde's office.

PLEASE NOTE: Any money that is deposited to the activity account by any means other than direct payment by cash or check is *not refundable*. It may however, be carried over to the next year or passed on as a donation to a student in the band program.

PLEASE NOTE: *If a student becomes ill or is academically ineligible and must miss a trip, the fees charged for that trip is not refundable.* In order to keep costs low, we take advantage of the lowest fares and must make substantial payments in advance, which usually are not refundable. It is therefore in everyone's best interest to develop healthy habits and to keep grades up. The entire band suffers in performance when any musician is missing, and that student's family suffers financially by funding trips not taken.

The Cedar Ridge Band Booster Club is an organization of parents, friends, and alumni of the Cedar Ridge High School Band. We encourage you to support the efforts of our nationally recognized band program by participating. The Booster Club earns funds through the operation of concessions at most Cedar Ridge area athletic events, hosting the Texas Music Classic Marching Contest, Varsity Football Concessions, and many other fundraisers. These fundraisers are run with volunteer help from many people throughout the year. A volunteer sheet is provided at Band Registration in May. Every

band parent and friend of the Band is invited to participate with the Band Boosters throughout the year.

This organization promotes and finances many projects designed to enrich the entire instrumental music program. The Band Boosters have provided the students of our community with scholarship money for graduating band members and also funding for the finest clinicians to advise our band.

Please check your calendar for the next Band Booster Meeting and plan to attend!

RRISD Extracurricular Code of Conduct

I. Extracurricular Activities

The term “extracurricular activities” means, without limitation, all interscholastic athletics, cheerleading, drill team, academic clubs, school approved clubs, extra curricular fine arts performances, student government, and any other activity or group that participates in contests, competitions, or community service projects on behalf of or as a representative of the District. The term includes any non-curricular event and membership or participation in groups, clubs, and organizations recognized and approved by the Board of Trustees and the school district and sponsored by the district or a campus. All extracurricular activity participants, including elected and appointed officers of all campus organizations, will be subject to the provisions of this Extracurricular Code of Conduct.

II. Jurisdiction

Student participation in extracurricular activities is encouraged. Round Rock ISD makes extracurricular activities available as an extension of the regular school program, with this important difference: participation in the regular curriculum is a right afforded by law to each student, while participation in the extracurricular activities is a privilege that carries additional expectations for acceptable conduct. Students engaging in extracurricular activities represent not only themselves, but also other students and the school district when performing, competing, or participating in extracurricular activities and while wearing uniforms or other clothing that identifies the student to the community or public in any setting as Round Rock ISD students. For this reason, their behavior must be exemplary and reflect the finest attributes of the total Round Rock ISD student body at all times and places. Important goals of the extracurricular activities are to give students direction in developing self-discipline, responsibility, pride, loyalty, leadership, teamwork, respect for authority, and healthy living habits.

Because participation in extracurricular activities is a **privilege and not a right**, Round Rock ISD is authorized to set higher standards for participants of extracurricular activities than it would for those students who choose not to participate in these activities. Therefore, this ***Extracurricular Code of Conduct*** extends beyond the *Round Rock ISD Student Code of Conduct* not only in types of behavior prohibited, but also in corresponding consequences and jurisdiction for imposing discipline. In case of a conflict between this Code and the activity or sport specific campus handbook, the Code will prevail.

This ***Extracurricular Code of Conduct*** will be enforced with all students grades 7th-12th participating in extracurricular activities:

- regardless of whether school is in session;
- regardless of whether the student is directly involved with the extracurricular activity at the time the prohibited conduct occurs;
- regardless of whether the extracurricular activity is in-season; and
- regardless of where or when the conduct occurs.

It is possible that a student who violates the ***Round Rock ISD Student Code of Conduct*** will incur consequences from both the appropriate school administrator and from his or her coach or sponsor for the same particular violation. It is also possible that a student participating in extracurricular activities could violate the ***Extracurricular Code of Conduct*** and be subject to

RRISD Extracurricular Code of Conduct

discipline by a coach or sponsor without having violated the *Round Rock ISD Student Code of Conduct*.

III. Prohibited Conduct

Round Rock ISD students who participate in extracurricular activities are prohibited at all times from:

- any conduct resulting in arrest and/or citations from law enforcement officers; this does not include minor traffic violations.

Social media misconduct will be addressed in the handbook in the area of Athletics and Fine Arts. All extracurricular activities fall under the RRISD Student Code of Conduct.

IV. Procedures

The coach, director and/or sponsor will determine whether an *Extracurricular Code of Conduct* violation has occurred. Upon determination of an *Extracurricular Code of Conduct* violation, the following individuals will be notified:

1. student
2. student's parent(s) or guardian(s);
3. campus administrator
4. appropriate school counselor to provide counseling, support, and guidance in dealing with issues associated with alcohol, drugs, mood-altering chemicals, and other prohibited activities.

V. Disciplinary Action

Coaches, directors, campus administrators, and sponsors will review all the facts and circumstances surrounding a particular violation and impose appropriate disciplinary action. Campus administrators may remove a student who violates the *Extracurricular Code of Conduct* from the extracurricular activity.

Violation of any of the above-mentioned rules by a student participating in extracurricular activities will be subject to the following disciplinary action:

- **Suspension from all extracurricular activities as outlined below:**

First Offense:

The first offense will result in a three-week suspension from the extracurricular activity (ECA) that the participant is currently enrolled in. The suspension becomes effective immediately following the *notification, review and confirmation* of a violation. Suspension includes travel in a school vehicle to and from competition. The suspension does not include practice; however the campus administration may also impose a suspension on practice.

Second Offense:

Removal from all extracurricular activities for one calendar year.

A student who is cited for an offense while not in-season (off-season) or over the summer will receive "one strike", with a second offense resulting in removal from extracurricular activities for one calendar year.

RRISD Extracurricular Code of Conduct

Re-admission into the extracurricular activity is at the discretion of the coach, director, or sponsor.

Nothing in this *Extracurricular Code of Conduct* limits the authority of a coach, director, or sponsor to impose reasonable sanctions, including extra workouts, and/or community service for students who breach team or organization conduct expectations but do not engage in prohibited conduct.

VI. Appeals

Questions or complaints from parents regarding disciplinary measures should be addressed to the campus administration, in accordance with Policy FNG (Local). A copy of this policy may be obtained from the principal's office or the central administration office or through Policy On Line at the following address: www.roundrockisd.org

Disciplinary consequences will not be deferred pending the outcome of an appeal.

Handbook Policy Agreement

I understand that the Cedar Ridge High School Band Handbook is available online at crhsraiderband.org and that I may request a hardcopy of the handbook at any time.

I acknowledge that I have read the Cedar Ridge High School Band Handbook and understand its contents, and agree to the policies within.

Student name (printed): _____

Student signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____